



## EDUCATION

A copy of all Transcripts/Diplomas, Licenses, or Certifications must be provided with the application in order to be considered

	Name of School	Address	Years Completed	Diploma/Degree Type, or Certification	Did you graduate?
High School/ GED					
College					
College					
College					
Technical Training					
Technical Training					
Technical Training					
Technical Training					
Technical Training					

Have you ever had any job-related training in the United States Military?                      Yes                      No

List any honors you have received: \_\_\_\_\_

List professional, trade, business or civic activities, special skills, and/or addition qualifications: \_\_\_\_\_

Indicate any foreign languages you can speak, read, and/or write:

## PERSONAL REFERENCES

References may not be former employers or relatives. Must provide the complete address & telephone number for four (4) individuals

Name:	Occupation:
Mailing Address:	Phone:

Name:	Occupation:
Mailing Address:	Phone:

Name:	Occupation:
Mailing Address:	Phone:

Name:	Occupation:
Mailing Address:	Phone:

## EMPLOYMENT HISTORY

Complete this section completely, even if you submit a resume; a resume is not a substitute for the application. Writing "see resume" is not considered as completing the application. Incomplete applications may not be considered for the position. Start with your current or most recent employment and list all jobs you have had in the last 10 years and any beyond 10 years, if they are relevant to the position. You must account for all time, whether employed or not. Include any job related military service assignments. Volunteer activities may be included if you desire, but you are not required to disclose any protected status information. Add additional sheets, if necessary.

Name of Current or Most Recent Employer:		Your Title:	
Address, City, State and Zip:		Date Started:	Date Ended:
Phone Number:	Supervisor's Name:	Hours Worked Per Week:	
Reason For Leaving:		If Current, May We Contact? Yes      No	
Duties:			

Name of Employer:		Your Title:	
Address, City, State and Zip:		Date Started:	Date Ended:
Phone Number:	Supervisor's Name:	Hours Worked Per Week:	
Reason for Leaving:		If Current, May We Contact? Yes      No	
Duties:			

Name of Employer:		Your Title:	
Address, City, State and Zip:		Date Started:	Date Ended:
Phone Number:	Supervisor's Name:	Hours Worked Per Week:	
Reason for Leaving:		If Current, May We Contact? Yes      No	
Duties:			

Name of Employer:		Your Title:	
Address, City, State and Zip:		Date Started:	Date Ended:
Phone Number:	Supervisor's Name:	Hours Worked Per Week:	
Reason for Leaving:		If Current, May We Contact? Yes      No	
Duties:			

## DISCLAIMER

It is the responsibility and requirement of the applicant to complete the application in its entirety, including the signature and date. You must attach copies of any diplomas, transcripts, licenses, and certifications that are required on the position description. KCFD1 is not responsible for, and **will not** make, copies of applications or supporting documentation from previous recruitments. Applications will not be copied or returned.

Failure to complete the application or provide the required documentation will prevent consideration of your application for the position. A resume submitted in lieu of application will not be reviewed and will be disqualified.

The complete application and supporting documentation must be received in its entirety and be legible on, or before, the posted closing of the job announcement. Information received after the closing will not be considered.

## APPLICANT STATEMENT

### Please Read Carefully Before You Sign On Line Provided Below

I hereby give my permission to Klamath County Fire District No. 1, or their designee, to thoroughly investigate my references, work records, education, and other matters related to my suitability for employment. I authorize my current and former employers to disclose any and all letters, reports, and other information pertaining to my employment with them without giving me prior notice of such disclosure. In addition, I hereby release KCFD1; their designee; my current and former employers; and all other persons, corporations, partnerships, and associations from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I certify to the best of my knowledge that all of my statements and information provided on this application are true, correct, complete, and made in good faith. I further understand that this application is not intended to be a contract of employment nor does this application obligate the employer in any way if said employer decides not to employ me.

I certify that all statements are true and complete and understand that any false oral or written statement that is contained in this application, attachments, or made in the course of any related employment process (whether made by myself or others at my request) will result in the rejection of my application, denial of employment, or dismissal from service if discovered after employment.

- I understand that I must prove that I am authorized to work in the United States, if I am hired.
- I authorize my driving record to be checked.
- I authorize my licensures/certifications to be checked, if it is a requirement for the position I am applying for.
- I understand and agree to submit to pre-employment alcohol/drug screening.
- I agree to submit to a criminal records background investigation and understand I must pass such screening as a condition of employment.
- I agree to immediately notify Klamath County Fire District No. 1 if I should be convicted of a crime while my job application is pending, or during my period of employment, if hired.

I hereby understand and acknowledge that, unless otherwise defined by applicable law or Collective Bargaining Agreement, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written documentation or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization. If employed, I understand that KCFD1 may unilaterally change or revise benefits, policies, and procedures and such changes may include reduction of benefits. I further understand that if hired I am required to abide by all rules and regulations of the employer.

---

Signature of Applicant

Today's Date

Please attach copies of the following to this application:

- Copies of transcripts /diplomas
- Copies of all certifications and Licenses required in Job Description
- Cover Letter
- Resume
- Veteran's Preference Form (if applicable)